

Toddler Playscapes

Inspection guidelines for Free Standing Panels, Sandboxes, Talking Flowers, Play Tables, Toddler Transport and Postman Pat ranges as well as systems purchased from other manufacturers

- 1 Remove hazards, such as glass, litter, debris from trees or fouling, from the site and from the equipment and ensure pits beneath Dog Grids are free from rubbish and weeds.

Completed on: _____

Action required _____ / /

- 2 Ensure that all fixings are present and secure. Wicksteed equipment uses fastenings with tamper-resistant pentagonal button heads. You will have been provided with a special key for tightening these when the equipment was installed. If you need a replacement, contact Wicksteed Playscapes.

Action required _____ / /

- 3 Check that all play features and accessories, including handgrips, are present. If anything is missing, order the appropriate replacement part(s), as listed on the product specification sheet, from the original manufacturer. (An alternative replacement part may invalidate the product's Kitemark). In the meantime ensure that open ends or threaded inserts are plugged.

Action required _____ / /

- 4 Some equipment with metal decking may have drain holes. Check that these are not blocked.

Action required _____ / /

- 5 Check Safety Surfacing - see Safety Surfacing Routine Inspection Checklist 1 for guidance

Action required _____ / /

In coastal areas, if salt spray is evident on the equipment, recommend steam cleaning.

This checklist is for guidance only and is not intended as a definitive list. Each play area must be inspected on its own merits, taking into account potential hazards pertaining to its individual location, natural and manmade features and specific equipment.

Wicksteed Inspection Checklists can be downloaded from www.wicksteed.co.uk to assist you with your playground inspection record keeping.

Customer Services, Wicksteed Leisure Limited, Digby Street, Kettering, Northamptonshire, NN16 8YJ
Telephone: 01536 517028 Fax: 01536 410633 E-mail: customerservices@wicksteed.co.uk Website: www.wicksteed.co.uk

Photocopies of these guidelines will provide you with a valuable aid to record keeping.

Routine Inspection

This should be carried out every week or more frequently if the site is subject to heavy use or vandalism, is located by the coast or is in an area susceptible to atmospheric pollution.

The inspection of the equipment should be carried out by a competent person in strict accordance with the manufacturer's instructions. The level of competence required will vary with the task.

Site Name

Inspection Date

_____ / _____ / _____



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1 Carry out checks 1 to 7 listed under Routine Inspection.

Completed on:

Action required _____ / /

2 Tighten all fixings. For Wicksteed pentagonal button heads, use the key provided. For all other fixings, use the appropriate hand tool.

Action required _____ / /

3 Check all painted metal surfaces and components for scratches or chipping. Retouch using lead and cadmium-free polyester powder paint conforming to EN 71. Supplies are available from Wicksteed Playscapes. It is recommended that equipment is repainted every five years.

Action required _____ / /

4 Ensure timber surfaces are smooth and free from splinters or rough edges which may create abrasion hazards. Sanded down areas, or any other patches where the finish shows minor wear, should be retouched using a Valatti water-based stain conforming to BS EN 1176. Supplies are available from Wicksteed Playscapes.

Action required _____ / /

5 Check play features made of plastic material such as hdpe, for example roofs and panels, and order replacements for any damaged components.

Action required _____ / /

6 Check Safety Surfacing - see Safety Surfacing Maintenance Inspection Checklist 2 for guidance

Action required _____ / /

7 Survey the rest of your site including asphalt surrounds, undergrowth, shrubbery, trees and pathways for anything which may present a hazard to users of your playground. Make a note of any maintenance work that is necessary and put an action plan in place.

Action required 1 _____ / /

Action required 2 _____ / /

Action required 3 _____ / /

Action required 4 _____ / /

Action required 5 _____ / /

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Maintenance Inspection

This should be carried out at least every 3 months.

The inspection of the equipment should be carried out by a competent person in strict accordance with the manufacturer's instructions. The level of competence required will vary with the task.

Site Name

Inspection Date

_____ / _____ / _____





Toddler Playscapes Independent Annual Inspection Checklist 3

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- 1 The inspection includes checking for missing fixings and/or parts, worn and/or corroded parts and compliance with BS EN 1176.
- 2 Parts and accessories that are additional to the original installation and replacement components are checked to ensure compliance with BS EN 1176.
- 3 Repairs that have been made are checked to ensure that the correct level of safety has been maintained and that the appropriate certification and manufacturer's guarantees are therefore still valid.
- 4 All equipment is checked for the effects of weathering.
 - If repainting is recommended for metal equipment, use lead and cadmium-free polyester powder paint conforming to EN 71. Supplies are available from Wicksteed Playscapes.
 - It is important that timber equipment be protected from the ingress of moisture, using a Valatti water-based stain conforming to BS EN 1176. Supplies are available from Wicksteed Leisure.
 - In coastal areas, if salt spray is evident on the equipment recommend that it is steam cleaned.
- 5 Check Safety Surfacing - see Safety Surfacing Independent Annual Inspection Checklist 3 for guidance

To assist you in keeping full and accurate records, space is provided below for you to note recommendations for remedial work that are made following an Annual Inspection and to confirm that each task has been attended to.

Recommendation

Completed on:

1		/	/	
2		/	/	
3		/	/	
4		/	/	
5		/	/	
6		/	/	
7		/	/	

Photocopies of these guidelines will provide you with a valuable aid to record keeping.

Independent Annual Inspection

A major inspection should be carried out at least once a year.

According to BS EN 1176, this should be conducted by a 'competent person'. Ideally this should be a qualified inspector. Wicksteed's Inspection, Risk Assessment and, if required, DDA Audit services are at your disposal. This is a non-dismantling inspection, but a list of recommendations, including a grading of the severity of any potential risks, is produced for your guidance.

Site Name

Inspection Date

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